

HEART Enrichment
2018-2019 Mandatory Registration



Heart
Enrichment

REQUIRED FORM!
PreK - Grade 8

The HEART Enrichment Extended Day Program is available to all students in Primary, Lower School, and the middle schools in need of a daily program before and/or after school. This program is open on all scheduled school days from 7:00 a.m. to school start time and after school dismissal until 6:00 p.m.

★ **This program begins on Wednesday, September 5, 2018.** ★

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| <p align="center"><u>Daily Fees</u></p> <p>Early Risers/a.m. \$11.00 per day Late Shiners/p.m. \$16.00 per day <i>*NOT TO EXCEED \$100 / week</i></p> | <p align="center"><u>Fees <i>not</i> incurred for a.m. care if any of the following apply:</u></p> <p>Arrival after 8:00 a.m. with a Lower School student. Arrival after 7:45 a.m. with a middle school student. Arrival after 7:30 a.m. with an Upper School student.</p> |
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Play Days - To meet the child care needs of working parents when school is not in session (e.g. during conferences, Christmas break, etc.) special "Play Days" will be offered from 9:00 a.m. to 3:00 p.m. (with Extended Day care available). A separate online registration is made available for each Play Day program at ashmi.org/enrichment. The Play Day cost is \$55.00 per day. We reserve the right to cancel any Play Day due to insufficient enrollment.

Withdrawal & Dismissal Policies - The director reserves the right to require the withdrawal of any student whose conduct is unsatisfactory or who appears unlikely to benefit from the Extended Day or Play Day program. Participating students will be released only to persons authorized by the parents. If there are any changes, we require a written note specifying the person having permission to pick up the child. Please have photo identification on hand.

Parent Notification of the Licensing Notebook Requirement
Child Care Organizations Act, 1973 Public Act 116

All child care centers must maintain a licensing notebook which includes all licensing inspection reports, special investigation reports and all related corrective action plans (CAP) developed on and after May 27, 2010 until the license is closed. This center maintains a licensing notebook of all licensing inspection reports, special investigation reports and all related corrective action plans and is available to parents for review during regular business hours. Licensing inspection and special investigation reports from the past two years are available on the Bureau of Children and Adult Licensing website at www.michigan.gov/michildcare.

Part 1: Contract Provisions provided by childcare facility

The Academy of the Sacred Heart, as a licensed child care facility, will provide the following provisions of the Michigan Administrative Code as required by R400.5105b:

R400.5102 Licensee.

- (2) A licensee shall have the following administrative responsibilities regarding staff:
 - (b) Develop and implement a written screening policy for all staff and volunteers, including parents, who have contact with children.

This contract is required of all licensed child care centers by R 400.5105b of the Michigan Administrative Code. The Michigan Department of Human Services is required to inspect the child care center and enforce the contract based on the terms provided in this contract. For the 2018/2019 school year, Academy of the Sacred Heart agrees to provide child care services for the following children:

Student Names: _____

Parent, Legal Guardian or Responsible Adult

Academy of the Sacred Heart (Bloomfield Hills, MI)

(Signature)

Agostino Visocchi

(Signature)

(Printed Name)

Agostino Visocchi

(Printed Name)

I have read the information regarding the Early Risers/Late Shiners program. I understand that I will be charged the appropriate fees as stated above. In addition, I will be charged a \$50.00 late fee if my child remains after 6:00 p.m., and \$5.00 for every 15 minutes or portion thereof after 6:30 p.m.

Parent's Signature: _____

Date: _____